



DEPARTMENT OF THE ARMY
ASSISTANT SECRETARY OF THE ARMY
INSTALLATIONS, ENERGY AND ENVIRONMENT
110 ARMY PENTAGON
WASHINGTON DC 20310-0110

JAN 20 2011

MEMORANDUM FOR

ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT, WASHINGTON,
DC 20310

DEPUTY CHIEF OF STAFF G-3/5/7, WASHINGTON, DC 20310

DEPUTY CHIEF OF STAFF G-1, WASHINGTON, DC 20310

SUBJECT: Economic Adjustment Assistance to Defense-Impacted Communities

- References:
- (a) DoD Directive 5410.12, subject as above
 - (b) Executive Order 12788, "Defense Economic Adjustment Program," January 15, 1992 (as amended)
 - (c) Executive Order 13378, "Amendments to Executive Order 12788 Relating to the Defense Economic Adjustment Program," May 2005
 - (d) DoD Instruction 1400.20, "DoD Program for Stability of Civilian Employment," September 26, 2006
 - (e) DoD Manual 4165.66-M, "Base Redevelopment and Realignment Manual"

The Defense Economic Adjustment Program was established to help alleviate substantial and serious community economic impacts from major Department of Defense (DoD) actions. The DoD Office of Economic Adjustment (OEA) has the lead role for community adjustment assistance. OEA is also staff to the President's Economic Adjustment Committee (EAC). The Office of the Assistant Secretary of the Army (Installations Energy and Environment) will serve as the Department of the Army's liaison with the Secretary of Defense's economic adjustment staff. The above references provide authorities for Community assistance activities. Specifically, this memorandum serves to implement Reference (a) within the Army.

To permit the early preparation of an effective Community Growth Management Plan to support the establishment or expansion of an Army installation, Reference (a) requires the Secretaries of the Military Departments to provide OEA with planning information on installation personnel, local procurement and construction activity associated with major installation expansions. This planning information must be provided during any environmental studies conducted pursuant to the National Environmental Policy Act or during any other basing decision process. All such planning information shall be coordinated with the office of the ASA (IE&E), prior to submission to OEA. OEA will provide the planning information to states and local communities.

Timely, accurate, and consistent unclassified information on personnel affected by Army actions is necessary for state and local governments to effectively plan for the transition. ACSIM is required to provide the following information to OEA (in coordination with the ASA (IE&E)).

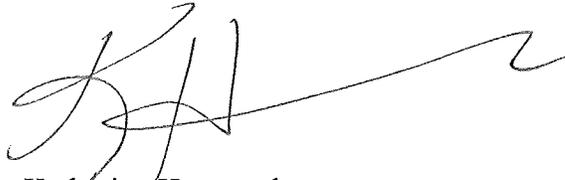
- Programmed Military and civilian personnel changes;
- Estimated School-age children increases or decreases:

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ACSIM will provide OEA the above unclassified data semi-annually following Army Stationing and Installation Plan (ASIP) updates, rolled up to Installation totals. Army data shall include appropriate staffing to ensure accuracy and clearance for public release. The source of the Army data shall be the ASIP. The Deputy Chief of Staff, G3/5/7 and the Deputy Chief of Staff, G1 will provide ACSIM support to meet the reporting requirements in Reference (a). Specific requests from the Office of the Secretary of Defense for other information shall be forwarded separately through ASA (I,E&E) and ASCIM as necessary.

Reference (a) also requires the Secretaries of the Military Departments to provide OSD uniform economic impact information within 90 days from the public announcement on base realignment actions. ASA (I,E&E) will develop a process to meet this requirement. The goal should be to ensure the Army understands the overall impact to the community (economic, political, etc.) of a proposed major base realignment action prior to making published announcements.

The point of contact for this memorandum is Mr. Mark M. Jones, (703) 697-1155; email: mark.jones4@us.army.mil.

A handwritten signature in black ink, appearing to read 'KH', with a long horizontal flourish extending to the right.

Katherine Hammack