



DEPARTMENT OF THE AIR FORCE  
WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

MAR 15 2011

MEMORANDUM FOR ALMAJCOM A1/4/7/8

FROM: SAF/IEI  
1665 Air Force Pentagon  
Washington, DC 20330-1665

SUBJECT: Economic Adjustment Assistance to Defense-Impacted Communities

References: (a) DoD Directive 5410.12, subject as above

- (b) Executive Order 12788, "Defense Economic Adjustment Program," January 15, 1992 (as amended)
- (c) Executive Order 13378, "Amendments to Executive Order 12788 Relating to the Defense Economic Adjustment Program," May 2005
- (d) DoD Directive 1400.20, "DoD Program for Stability of Civilian Employment," June 16, 1981
- (e) DoD Manual 4165.66-M, "Base Redevelopment and Realignment Manual"

It is the policy of the Department of the Air Force that every practical consideration shall be given to implementation of Department actions that seriously affect the economy of a community in a manner that minimizes the local economic impact. This memorandum implements reference (a) within the Air Force.

The Defense Economic Adjustment Program was established in 1961 to help alleviate serious community economic impacts from major DoD actions resulting from Defense program changes. The DoD Office of Economic Adjustment (OEA) has the lead role for community adjustment assistance. OEA is also the staff to the President's Economic Adjustment Committee (EAC). The Deputy Assistant Secretary of the Air Force for Installations, SAF/IEI; will serve as the Air Force's point of contact with the Director, OEA in support of the Community Economic Adjustment Program.

When requested; the Air Force shall provide unclassified military and civilian personnel data contained in the Air Force Annual Force Structure Report. In addition; other unclassified information will be provided on property and installations necessary for State and local governments to plan for any impacts related to Air Force actions. The following information shall be made available to State and community leaders:

Military and civilian personnel changes

Real and personal property availability

School-age children increases or decreases

Construction activity by fiscal year

Local procurement activity changes affecting local businesses

The Director of Asset Management in SAF/IEI will serve as liaison and coordinator between the Director OEA/EAC, installation commanders and affected communities. He/She will be the single source for information certification and clearance for public release by OEA. The Director of Asset Management will serve on the information clearinghouse working group established by OEA. In addition, responses to specific requests from the Office of the Secretary of Defense for information shall be forwarded separately on an "as needed" basis. Information provided to OEA shall include a certification as to its accuracy and clearance for public release on a public information clearinghouse Web site. Within 75 days from the public announcement of a major DoD base realignment action, provide uniform economic impact information to OEA to calculate realistic secondary regional impact forecasts.

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