



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO

DLA Installations Support

JAN 10 2011

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE (INSTALLATIONS AND ENVIRONMENT) (I&E)

SUBJECT: Economic Adjustment Assistance to Defense-Impacted Communities (DoD Directive 5410.12)

The Defense Economic Adjustment Program was established to help alleviate substantial and serious community economic impacts from major Department of Defense (DoD) actions resulting from Defense program changes. Per your request, and IAW DoD 5410.12, this memorandum serves to affirm the Defense Logistics Agency (DLA) will adhere to the economic adjustment assistance policies and guidance.

The Director, DLA Installation Support will serve as the DLA's point of contact with the Director, Office of Economic Adjustment (OEA) in support of the Community Economic Adjustment Program. DLA will provide timely, accurate, and consistent unclassified information on personnel, property, and procurement necessary for state and local governments to plan for any impacts related to its actions.

Additionally, the above planning information will be provided to appropriate state and local entities during any environmental assessment process conducted pursuant to the National Environmental Policy Act or during any other basing decision process. This overall planning information will also be provided to OEA, to permit the early preparation of an effective Community Growth Management Plan to support the establishment or expansion of DLA installation redevelopment/workforce adjustment activities in conjunction with base closures and realignments.

Within 90 days from the public announcement of a major DLA installation realignment, major contract cutback, or proposed major new installation expansion action, DLA will provide uniform economic impact information to OEA and the Economic Adjustment Committee (EAC) for purposes of calculating realistic secondary regional impact forecasts.

In addition, DLA will provide guidance to regional or installation commanders on ensuring community awareness of planned DLA actions. The guidance will address, at a minimum:

- The issuance of press releases and conduct of local press interviews;

- Provision of briefings to community leaders
- Provision of briefings to installation personnel who may be affected by such actions; and
- The process for reporting real and personal property for transfer or disposition.

Point of contact for this memorandum is Mr. Rodney Wyche, (703) 767-4117; email: Rodney.wyche@dla.mil.



THOMAS M. LAFFEY
Colonel, USAF
Director, DLA Installation Support

Attachment

cc: Office of Economics Adjustment (OEA)